

RECOMMENDED RECRUITMENT, INTAKE, AND ENROLLMENT PROCESS | A SUGGESTED FRAMEWORK

POTENTIAL RECRUITMENT CHANNELS

9TH GRADE STUDENTS



During the summer before 9th grade, **students** are invited to Fair Futures Orientation



Supervisors use Fair Futures Online Platform to review data of incoming 9th graders







Supervisor must meet with young person and speak to the Case Planner before assigning a Coach



INTAKE & ENROLLMENT

EXAMPLES OF OTHER PRIORITY POPULATIONS:

Youth who are disconnected or aging out, struggling students







Fair Futures Staff or young people reach out to engage other young people

(ideally engaging Credible Messengers)



If young person is interested in coaching, Supervisor starts intake process



INTAKE & ENROLLMENT



If young person is not interested, he/she remains on the "To Engage" list



Appropriate staff continues to reach out

INTAKE & ENROLLMENT





Supervisor reaches out to Case Planner to learn more about the young person



Supervisor schedules initial meeting with young person Case Planner should also attend the meeting (If they have a positive relationship with young person)



Supervisor and young person meet

The purpose is to get to know the young person, provide program overview, answer questions, make them feel comfortable and welcome

If youth is not interested in coaching, he/she remains on "To Engage" list



Youth Outreach Coach or Credible Messenger

continues to contact young person



If young person expresses interest in a specific service, Supervisor connects them to appropriate Specialist/staff



Specialist provides service

and encourages young person to participate in coaching

If young person becomes interested in being coached, SUPERVISOR IS NOTIFIED

If young person expresses interest in being coached, Supervisor assigns Coach via online platform. Youth is officially enrolled!

Coach schedules a face to face meeting with young person in a place where the youth is comfortable







Coach and young person meet and get to know each other