

## FAIR FUTURES MONTHLY RAW DATA: COACHED

**Description:** This report shows the youth-specific data for the indicators in the ACS 2.0 Youth Served report. The data is shown by Agency Group. If there are any questions about the summary numbers in the Youth Served report, this raw data report can be run to view all coached youth included within the month selected. This report is intended to be run for one month at a time. The report includes the following indicators:

### **Coaching Start Date:**

Start date of the youth's Coaching Enrollment & Contacts case

### **Coaching End Date:**

End date of the youth's Coaching Enrollment & Contacts case  
*(If the youth is still coached, this date will be the date the report is run)*

### **Days Open In Month:**

The number of days the youth was actively coached within the month

### **Status At End Of Month:**

The youth's coaching status on the last day of the month:

- *OPEN* = Coaching Enrollment was open the entire month
- *OPENING* = Coaching Enrollment was opened during the month
- *CLOSING* = Coaching Enrollment was closed during the month
- *FF Eligible: Age 14+ FD* = Youth was final discharged at age 14+ on or after 7/1/2022 & is eligible for funding
- *FF Eligible: Age 18-26 Former FD* = Youth was final discharged at age 18+ before 6/30/2022 & is eligible for funding
- *Not Eligible for FF Funding* = Youth is not eligible for funding

### **Cohort:**

These are the 3 cohorts in the new ACS report:

- 1) *ACTIVE* (this includes Open, Opening, Closing from the Status at end of month)
- 2) *Age 14+ FD*
- 3) *Age 18-26 Former FD*

This cohort is not included in the ACS report:

- 4) *Not Eligible*

### **Staff Name:**

This is the coach assigned as of the last day of the month

### **Housing Eligible:**

This is the housing status in the Youth Profile (yes/no)

### **Contacts Entered:**

Total count of contacts entered regardless of outcome (excludes tutoring, workshops, peer groups)

### **Contacts Engaged:**

Total count of contacts entered where the outcome is 'engaged/responded' (excludes tutoring, workshops, peer groups)

### **Tutoring Entered:**

Total count of tutoring contacts entered regardless of outcome

### **Tutoring Attended:**

Total count of tutoring contacts where the outcome is 'attended session'

### **Youth Contacts 3: (the ACS report counts youth with 3 or more)**

Total count of all Youth contacts (text, phone, video, email, in person) regardless of outcome

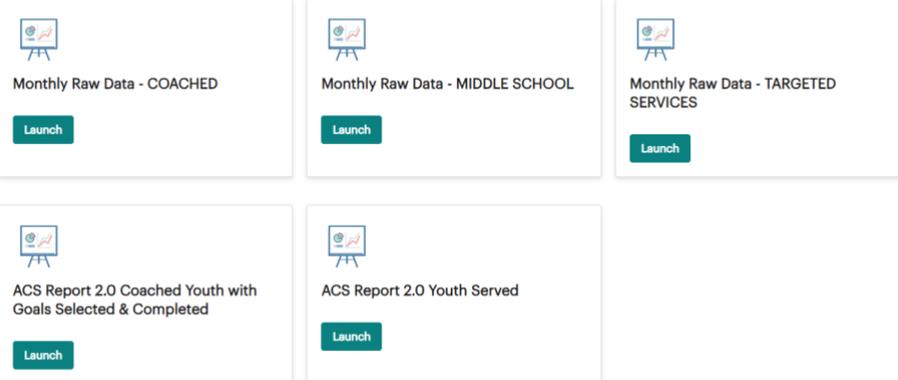
### **Youth Contacts Reciprocal: (the ACS report counts youth with 1 or more)**

Total count of all Youth contacts (text, phone, video, email, in person) where the outcome is 'engaged/responded'

### **Instructions on how to run the report:**

1. Click on **REPORTS** on the left-hand menu
2. Scroll down to the **ACS** section and click on the Launch button under **Monthly Raw Data – Coached**

ACS



The screenshot shows a grid of five report cards under the 'ACS' header. Each card has a small icon of a presentation board with a chart. The cards are: 1. 'Monthly Raw Data - COACHED' with a 'Launch' button. 2. 'Monthly Raw Data - MIDDLE SCHOOL' with a 'Launch' button. 3. 'Monthly Raw Data - TARGETED SERVICES' with a 'Launch' button. 4. 'ACS Report 2.0 Coached Youth with Goals Selected & Completed' with a 'Launch' button. 5. 'ACS Report 2.0 Youth Served' with a 'Launch' button.



## Monthly Raw Data - COACHED

View your report below

Primary Parameter  Secondary Parame  Preset Dates  From  To  Launch

3. **PRIMARY PARAMETER:** Select an **Agency Name** from drop down list
4. **SECONDARY PARAMETER:** Select the **Coached group** from the drop down list
5. **PRESET DATES:** Select one of the preset dates that includes the time period you wish to view. If you want to view a time period that does not exist in the preset list, you can enter From and To dates instead
6. **FROM DATE and TO DATE:** Enter the **FIRST and LAST DAY of a specific month** that falls within the current fiscal year
  - For FY23, enter a specific month that falls within 7/1/2022 and 6/30/2023
  - For example: 07/01/2022 to 07/31/2022

**Please note: This report is intended to be run for ONLY ONE MONTH AT A TIME after the month is over.**

7. Click on the **Launch** button to have the report will populate on your screen (may take some time to load)
8. Click on the **floppy disk** and select **Excel** to export the data to Excel
9. If you wish to have the report delivered to your email inbox, click on the drop-down arrow to the right of **Launch** and select **QUEUE REPORT** (this can sometimes be a faster option)