FAIR FUTURES ACS REPORT 2.0 YOUTH SERVED

Description: The **ACS report** contains the indicators that ACS reviews each month for young people that are eligible for Fair Futures funding:

1. *ACTIVE:* Active in foster care ages 11+ including AWOL, Trial Discharge, and CCS 21+
2. *Age 14+ FD:* Final Discharged at age 14+ on or after July 1, 2022 (coached or tutored at time of discharge)
3. *Age 18-26 Former FD:* Final Discharged at age 18+ before June 30, 2022

For the Monthly Data: The cohorts above are determined by the status on the last day of the month.

For the Cumulative Fiscal Year Data: The cohorts above are determined by the status on the last day of the time period selected.

The data is shown by individual Agency Group and also by entire Agency (Middle School, Coached, and Non-Coached).

This report is recommended to be run using a 'From Date' on the first day of the current fiscal year and a 'To Date' on the last day of the previous month.

The **YOUTH SERVED report** includes the following indicators:

MIDDLE SCHOOL

Indicator	Description
# of Youth in Middle School	Youth with an open Middle School Enrollment & Contacts case
# of Middle School Youth Served (contacts + tutoring)	Youth with at least one contact or tutoring session entered with an outcome of 'engaged/responded' or 'attended session' (does not include workshops or peer groups)
# of Youth with 1+ Tutoring Sessions Entered	Youth with at least one tutoring session entered (in person or video) regardless of outcome
# of Youth who Attended 1+ Tutoring Sessions	Youth with at least one tutoring session entered (in person or video) with an outcome of 'attended session'

COACHED

Indicator	Description
# of Youth Assigned a Coach	Youth with an open Coaching Enrollment & Contacts case
# of Youth with 3+ Contacts with Coach (engaged and attempted)	Youth with at least 3 youth contacts entered (Youth in person, video, text, email, phone) regardless of outcome
# of Youth with 1+ Reciprocal Contacts with Coach	Youth with at least 1 youth contact entered (Youth in person, video, text, email, phone) with an outcome of 'engaged/responded'
# of Youth with 1+ Tutoring Sessions Entered	Youth with at least one tutoring session entered (in person or video) regardless of outcome
# of Youth who Attended 1+ Tutoring Sessions	Youth with at least one tutoring session entered (in person or video) with an outcome of 'attended session'

TARGETED SERVICES (Non-Coached)

Indicator	Description
# of Youth in Targeted Services	Youth with an open Targeted Services case
# of Youth provided 1+ Targeted Service	Youth with at least one targeted services form (academic, career, or housing) completed
# of Youth with 1+ Tutoring Sessions Entered	Youth with at least one tutoring session entered (in person or video) regardless of outcome
# of Youth who Attended 1+ Tutoring Sessions	Youth with at least one tutoring session entered (in person or video) with an outcome of 'attended session'

1. Click on **REPORTS** on the left-hand menu
2. Scroll down to the **ACS** section and click on the Launch button under **ACS Report 2.0 Youth Served**

3. **PRIMARY PARAMETER**: Select an **Agency Name** from drop down list

4. **SECONDARY PARAMETER**: *ignore*

5. **PRESET DATES**: *ignore*

6. **FROM DATE** and **TO DATE:** Enter any set of dates that fall within the current fiscal year
   - **By default, the first day of the current fiscal year will appear in the FROM Date field**
   - **By default, the last day of the previous month will appear in the TO Date field**
   - For FY23, enter dates that fall within 7/1/2022 and 6/30/2023
   - Tip: Always make sure that the first day of the current fiscal year is the FROM DATE

7. Click on the **Launch** button to have the report will populate on your screen (may take some time to load)

8. Click on the **floppy disk** and select **Excel** to export the data to Excel

9. If you wish to have the report delivered to your email inbox, click on the drop-down arrow to the right of **Launch** and select **QUEUE REPORT** (this can sometimes be a faster option)