

CAREER DEVELOPMENT GOAL:

Obtain Part Time (or Seasonal) Job*

All young people should complete at least one career development experience/activity that is in line with their interests, strengths, needs, and academic situation.**

REQUIRED STEPS (COMPLETE ALL)	COMPLETED?	DATE	PROGRESS NOTES
<input type="checkbox"/> Apply to job	<input type="checkbox"/> YES <input type="checkbox"/> NO		

POTENTIAL STEPS (EXPLORE IF NEEDED/APPLICABLE)	COMPLETED?	DATE	PROGRESS NOTES
<input type="checkbox"/> Discuss options with young person	<input type="checkbox"/> YES <input type="checkbox"/> NO		
<input type="checkbox"/> Connect young person external workforce program to obtain job; proceed to and complete "Enroll in external workforce program" goal on page 101	<input type="checkbox"/> YES <input type="checkbox"/> NO		
<input type="checkbox"/> Explore options online	<input type="checkbox"/> YES <input type="checkbox"/> NO		
<input type="checkbox"/> Set up informational interview	<input type="checkbox"/> YES <input type="checkbox"/> NO		
<input type="checkbox"/> Set up job shadowing	<input type="checkbox"/> YES <input type="checkbox"/> NO		
<input type="checkbox"/> Other:	<input type="checkbox"/> YES <input type="checkbox"/> NO		

***ONCE GOAL IS COMPLETED:**

- Proceed to "Maintain Part-time/Seasonal job until completion/no longer needed " goal and begin relevant worksheet on **page 123**

**High school and college students should participate in an activity during the summer as well as during the school year, when possible.

GOAL TRACKING		
START DATE: _____	GOAL COMPLETED	<input type="checkbox"/> GOAL CHANGED
YOUTH NAME: _____	<input type="checkbox"/> YES EMPLOYER: _____	DATE: _____
COACH: _____	<input type="checkbox"/> NO NOTES: _____	NEW GOAL: _____
		NOTES: _____
INDUSTRY TYPE: _____	WAGE: _____	EMPLOYMENT START DATE: _____

ADDITIONAL NOTES

A large, empty rectangular box with a thin black border, intended for writing additional notes.