

COLLEGE GOAL:

Prepare for & Complete College Semester with 2.0+

Select this goal if the young person is enrolled in college (regardless of semester). [See Appendix G.16: College Persistence Checklist](#)

Type of College Program:		Name of College:	
Semester:	Semester Year:	Semester Start Date:	

REQUIRED STEPS (COMPLETE ALL)	COMPLETED?	DATE	PROGRESS NOTES
<input type="radio"/> Ensure student has books BEFORE the semester starts	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Ensure student has food, transportation, and basic minimum living expenses before their stipends/ financial aid comes in	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Check in with young person before first day of college semester	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Check in with young person after first day of semester to debrief on experience	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Ensure student has a plan to purchase books they don't have	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Check student's financial aid balance after the first week of school to ensure there is nothing owed and no holds; <i>follow up with Bursar/Financial Aid office if needed</i>	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Ensure student understands where to find their college's academic calendar and how to use college systems <i>(e.g., Blackboard, CUNYFirst)</i>	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Ensure student's address is correct in the college system	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Ensure student understands consequences of attendance policies (e.g., after two missed classes a grade drops)	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Walk through all syllabi with student and put assignment due dates in calendar	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Check in with young person before "withdraw" period is over; <i>if they need to withdraw from any classes, see Advisor</i> See Appendix G.17: How to properly withdraw from college.	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Check in with young person during mid-terms	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Provide weekly coaching and support <i>(Enter notes into CONTACTS section in Care4)</i>	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Check in with young person during finals	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Monitor student's transcript at end of each semester	<input type="radio"/> YES <input type="radio"/> NO		

***Fill in relevant information on reverse of worksheet

POTENTIAL STEPS (EXPLORE IF NEEDED/APPLICABLE)	COMPLETED?	DATE	PROGRESS NOTES
<input type="radio"/> Attend orientation	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> If student is enrolled in an Opportunity Program, ensure student attends any mandatory summer programs if needed	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Assist student with accessing mental health supports and/or peer group supports to emotionally prepare for college	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Visit college to get familiar with campus	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Apply to ASAP program if in CUNY (and if not already enrolled in Opportunity Program)	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Create study plan	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Connect young person to tutoring	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> If student wants to withdraw from classes/drop out completely, discuss pros/cons, financial implications, and meet with advisor	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Check in with college counselor (or ACS Coach/Tutor) as needed	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> If youth had an IEP/504 Plan, connect youth with campus Disability Services office See Appendix G.3: College Planning for Students with Disabilities	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Enroll in work-study	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Celebrate finishing with 2.0+	<input type="radio"/> YES <input type="radio"/> NO		

Add additional potential steps on reverse of worksheet.

SEE REVERSE FOR GOAL TRACKING

*ONCE GOAL IS COMPLETED:

If the young person wants to continue attending college, select "Re-enroll in Another Semester of College" and "Re-apply for Financial Aid, ETV, and All Funding Each Year".

If the young person is no longer interested in attending college, see Career Development Goals and select an appropriate goal that will promote the exploration of potential career development opportunities.

GOAL TRACKING

START DATE: _____

YOUTH NAME: _____

COACH: _____

GOAL COMPLETED
☐ **YES** | GPA: _____
☐ **NO** | GPA: _____
CUMULATIVE | GPA: _____

DATE: _____
CREDITS EARNED: _____
CREDITS EARNED: _____
CREDITS EARNED: _____

☐ **GOAL CHANGED**
DATE: _____
NEW GOAL: _____
NOTES: _____

TRANSCRIPT	Semester:	Semester Year:	Start Date:	End Date:
End of Semester Status			End of Semester Status Date	
Semester Credits Taken		Semester Credits Earned	Semester GPA	
Cumulative Credits Taken		Cumulative Credits Earned	Cumulative GPA	

POTENTIAL STEPS (EXPLORE IF NEEDED/APPLICABLE)	COMPLETED?	DATE	PROGRESS NOTES
<input type="radio"/> Other:			

ADDITIONAL NOTES