

ELEMENTARY SCHOOL GOAL:

Ensure All Elementary School Students with IEP or 504 Plan Receive Appropriate Special Education Services or Accommodations

The K-5 School Specialist should select this goal for all Elementary school students with an IEP or 504 plan.

For additional information, refer to [Appendix F17: IEP Meeting Checklist](#), [Appendix F18: IEP Red Flags](#), and [Appendix F3: Special Education Consent Chart](#) (to determine whose consent is needed for special education evaluations/services).

REQUIRED STEPS (COMPLETE ALL)	COMPLETED?	DATE	PROGRESS NOTES
<input type="radio"/> Obtain copy of most recent IEP/504 Plan and ensure it is current within the last year. If it's not, contact the school to see if a more recent version exists. <i>If needed, work with the school and family to schedule a new meeting as soon as possible.</i>	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Participate in annual IEP meeting and/or 504 meeting; try to ensure the student and student's parent participates in this meeting. <small>See Appendix F17: IEP Meeting Checklist</small>	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Confirm student is receiving all accommodations and services mandated by 504 or IEP, and is in the right classroom setting. <small>See Appendix F18: IEP Red Flags</small>	<input type="radio"/> YES <input type="radio"/> NO		

POTENTIAL STEPS (EXPLORE IF NEEDED/APPLICABLE)	COMPLETED?	DATE	PROGRESS NOTES
<input type="radio"/> Renew 504 Plan <small>See Appendix F20: Section 504 Guide</small>	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Obtain copy of most recent psycho-educational evaluation and ensure it is current within the last 3 years <i>(required for students with IEPs but not 504s)</i>	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Request new accommodation(s), if needed <i>(requires parent's consent)</i> <small>See Appendix F20: Section 504 Guide</small>	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Request that the school conduct a new IEP or 504 evaluation, if needed <i>(requires parent's consent)</i>	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Request that the school make changes to IEP, if needed <i>(requires parent's consent)</i>	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Request an independent educational evaluation if student is not demonstrating progress and the school evaluation is not comprehensive <i>(requires parent's consent)</i>	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> If needed, work with educational decision-maker to exercise due process rights on behalf of student <i>(e.g., request mediation or impartial hearing)</i> after talking with student's teachers, principal, IEP team, case planning team, District Superintendent	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Other	<input type="radio"/> YES <input type="radio"/> NO		

ONCE GOAL IS COMPLETED:

- If the student will be in Grade 1-5 during the upcoming school year and has an IEP or 504 Plan, select this goal again.
- Continue selecting this goal until the student graduates 5th grade.

GOAL TRACKING		* Goal is considered complete if the student is receiving (/has received) all accommodations and services mandated by their IEP or 504 Plan AND is in the right classroom setting	
START DATE: _____	GOAL COMPLETED	DATE: _____	<input type="checkbox"/> GOAL CHANGED
STUDENT NAME: _____	<input type="checkbox"/> YES STUDENT IS RECEIVING ALL ACCOMMODATIONS AND SERVICES MANDATED BY 504 OR IEP		DATE: _____
SPECIALIST: _____	<input type="checkbox"/> NO NOTES:		NEW GOAL: _____
	<input type="checkbox"/> YES STUDENT IS IN THE RIGHT CLASSROOM SETTING		NOTES:
	<input type="checkbox"/> NO NOTES:		

ADDITIONAL NOTES

A large, empty rectangular box with a blue border, intended for writing additional notes.