

ELEMENTARY SCHOOL GOAL:

Ensure All Elementary School Students with IEP or 504 Plan Receive Appropriate Special Education Services or Accommodations

The K-5 School Specialist should select this goal for all Elementary school students with an IEP or 504 plan.

For additional information, refer to [Appendix F17: IEP Meeting Checklist](#), [Appendix F18: IEP Red Flags](#), and [Appendix F3: Special Education Consent Chart](#) (to determine whose consent is needed for special education evaluations/services).

REQUIRED STEPS (COMPLETE ALL)	COMPLETED?	DATE	PROGRESS NOTES
<input type="radio"/> Obtain copy of most recent IEP/504 Plan and ensure it is current within the last year. If it's not, contact the school to see if a more recent version exists. <i>If needed, work with the school and family to schedule a new meeting as soon as possible.</i>	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Participate in annual IEP meeting and/or 504 meeting; try to ensure the student and student's parent participates in this meeting. See Appendix F17: IEP Meeting Checklist	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Confirm student is receiving all accommodations and services mandated by 504 or IEP, and is in the right classroom setting. See Appendix F18: IEP Red Flags	<input type="radio"/> YES <input type="radio"/> NO		

POTENTIAL STEPS (EXPLORE IF NEEDED/APPLICABLE)	COMPLETED?	DATE	PROGRESS NOTES
<input type="radio"/> Renew 504 Plan See Appendix F20: Section 504 Guide	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Obtain copy of most recent psycho-educational evaluation and ensure it is current within the last 3 years (required for students with IEPs but not 504s)	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Request new accommodation(s), if needed (requires parent's consent) See Appendix F20: Section 504 Guide	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Request that the school conduct a new IEP or 504 evaluation, if needed (requires parent's consent)	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Request that the school make changes to IEP, if needed (requires parent's consent)	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Request an independent educational evaluation if student is not demonstrating progress and the school evaluation is not comprehensive (requires parent's consent)	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> If needed, work with educational decision-maker to exercise due process rights on behalf of student (e.g., request mediation or impartial hearing) after talking with student's teachers, principal, IEP team, case planning team, District Superintendent	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Other	<input type="radio"/> YES <input type="radio"/> NO		

ONCE GOAL IS COMPLETED:

- If the student will be in Grade 1-5 during the upcoming school year and has an IEP or 504 Plan, select this goal again.
- Continue selecting this goal until the student graduates 5th grade.

GOAL TRACKING

* Goal is considered complete if the student is receiving (has received) all accommodations and services mandated by their IEP or 504 Plan AND is in the right classroom setting

START DATE: _____	GOAL COMPLETED	DATE: _____	<input type="checkbox"/> GOAL CHANGED
STUDENT NAME: _____	<input type="checkbox"/> YES STUDENT IS RECEIVING ALL ACCOMMODATIONS AND SERVICES MANDATED BY 504 OR IEP		DATE: _____
SPECIALIST: _____	<input type="checkbox"/> NO NOTES:		NEW GOAL: _____
	<input type="checkbox"/> YES STUDENT IS IN THE RIGHT CLASSROOM SETTING		NOTES:
	<input type="checkbox"/> NO NOTES:		

ADDITIONAL NOTES