

# HIGH SCHOOL GOAL:

## Re-engage & Re-enroll in a best-fit high school/HSE program

Complete this worksheet if the young person has no high school degree/equivalency and is **not currently enrolled** in any academic setting.

**IF YOUNG PERSON IS NOT MOTIVATED TO RE-ENROLL, SOME BEST-PRACTICE STEPS TO RE-ENGAGE THEM:**

POTENTIAL STEPS (EXPLORE IF NEEDED/APPLICABLE)	COMPLETED?	DATE	PROGRESS NOTES
<input type="radio"/> Help young person understand why a degree is important by connecting them to a peer group or credible messenger; motivate them to re-enroll	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Help young person understand why a degree is important by connecting them to an extracurricular program or experience in line with their interests to build self esteem & help envision pathway; motivate them to re-enroll	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Help young person have a "breakthrough" by taking them on a trip or engaging in a new experience that broadens their horizons	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Help young person understand why a degree is important through coaching; motivate them to re-enroll	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Other:  For additional space, please see reverse side.	<input type="radio"/> YES <input type="radio"/> NO		

REQUIRED STEPS ONCE ENGAGED, COMPLETE ALL	COMPLETED?	DATE	PROGRESS NOTES
<input type="radio"/> Speak to the parent and Case Planner about re-enrolling the youth	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Obtain the most recent transcript and records (including attendance records and IEP/504 Plan, if applicable) from the previously attended high school, and review them.	<input type="radio"/> YES <input type="radio"/> NO		See reverse
<input type="radio"/> Evaluate what type of high school setting may be a best fit based on youth's age, credits earned, student needs, etc. (e.g., HSE program, transfer school, YABC, specialized high school, etc.). Also consider whether the most recently attended school/program could be a good fit.*	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Once the type of high school setting is determined, create a vetted list of specific high schools/programs with the young person based on location, quality (graduation rate, school safety, etc.), student needs, and student interest; select some to visit.**	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Reach out to potential schools/programs to ask about open houses, process, eligibility criteria, services offered, etc.	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Visit potential schools/programs with young person (and/or have parent visit with young person)	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Follow-up with school/program and young person after visit(s) to debrief and hear their thoughts	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Apply to a best-fit school or HSE program; support young person through any interviews	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Enroll in best-fit school or HSE program; complete any paperwork	<input type="radio"/> YES <input type="radio"/> NO		Name of school/program:
<input type="radio"/> Celebrate acceptance into the new school/program	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Follow up with young person before the first day of school to provide support/encouragement	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Follow up with young person after the first day to debrief/reflect on experience	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Follow up with young person after the first week to debrief/reflect on experience <i>(if still enrolled at this point, mark goal as "completed")</i>	<input type="radio"/> YES <input type="radio"/> NO		

\*Refer to Section 18 D of Manual and Appendix F8, Alternative High School Selection and Application Guide for an overview of the various types of schools/programs and key factors to consider.

\*\* To assess key performance measures, including the graduation rate, climate, etc., look online at the schools' dashboard: <https://tools.nycenet.edu>.

\*\*\*Use reverse to track Transcript Notes and add additional notes.

### \*ONCE GOAL IS COMPLETED:

- Proceed to **Student Situation B** on High School Goals Roadmap on **page 8** if the young person enrolls in a high school or YABC.
- Proceed to **Student Situation C** on High School Goals Roadmap on **page 8** if the young person enrolls in an HSE program.
- Proceed to **Student Situation D** on High School Goals Roadmap on **page 8** if the young person enrolls in an Alternate Assessment high school.

### GOAL TRACKING

START DATE: \_\_\_\_\_  **GOAL COMPLETED** DATE: \_\_\_\_\_ **NOTES:**

YOUTH NAME: \_\_\_\_\_  **GOAL CHANGED** DATE: \_\_\_\_\_

COACH: \_\_\_\_\_ NEW GOAL: \_\_\_\_\_

