

HIGH SCHOOL GOAL:

Obtain high school degree (local, Regents, or Advanced)

Complete this worksheet if the young person is in their senior year or has sufficient credits/Regents to graduate that year.

REQUIRED STEPS (COMPLETE ALL)	COMPLETED?	DATE	PROGRESS NOTES
<input type="radio"/> Monitor attendance (as frequently as it's provided)***	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Monitor grades (as frequently as it's provided)***	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Monitor student's transcript at end of each semester***	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Speak to/meet with the guidance counselor/staff regarding young person's attendance or performance (minimally 1x each semester)	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Provide weekly coaching, support, and encouragement around school persistence (text, call, or meet student)	<input type="radio"/> YES <input type="radio"/> NO		

***Fill in data points for Attendance Rate, Grades, GPA, Transcript Notes in space provided on reverse.

POTENTIAL STEPS (EXPLORE IF NEEDED/APPLICABLE)	COMPLETED?	DATE	PROGRESS NOTES
<input type="radio"/> Work with parent to request Superintendent's Determination - this allows a student with an IEP to graduate with a local diploma even if some Regents aren't passed	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Evaluate whether a YABC setting is needed, based on age/credits and young person's life situation	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Work with young person to improve attendance; coach young person, text young person in the mornings	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Help young person re-engage/understand why school is important by connecting them to a peer group or credible messenger	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Help young person re-engage/understand why school is important by connecting them to an extracurricular program or experience in line with their interests to build self-esteem & help them envision pathway	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Help young person have a "breakthrough moment" by taking them on a trip or engaging in a new experience that broadens their horizons	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Speak to/meet with program staff regarding young person's attendance or performance	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Create a study plan	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Refer student to tutor	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Follow-up with tutor on performance	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Update foster parent or caregiver; encourage them to provide support	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Encourage young person to attend Regents exam prep	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Appeal Regents exam score	<input type="radio"/> YES <input type="radio"/> NO		
<input type="radio"/> Other:	<input type="radio"/> YES <input type="radio"/> NO		

For additional space, please see reverse side.

***ONCE GOAL IS COMPLETED:**

- Proceed to Post Secondary Goals Roadmap (page 10) if the young person is still exploring Post Secondary pathways
- Proceed to College Goals Roadmap (page 12) if the young person enrolls in college (after completing all relevant Post Secondary Goals)
- Proceed to Career Development Goals Roadmap (page 14) if the young person enrolls in a vocational or other sector-based certificate program/post-secondary setting, or is engaging in exploring career experiences

GOAL TRACKING			
START DATE: _____	GOAL COMPLETED	<input type="checkbox"/> YES <input type="checkbox"/> NO	DATE: _____
YOUTH NAME: _____	<input type="checkbox"/> GOAL CHANGED		DATE: _____
COACH: _____	NEW GOAL: _____		
			TYPE OF DEGREE EARNED: _____
			NOTES: _____

ATTENDANCE RATE	DATE	NOTES

GRADES & GPA	DATE	NOTES

TRANSCRIPT NOTES	DATE	NOTES
CREDITS EARNED, REGENTS EXAMS PASSED, GRADE PROMOTION STATUS	Track transcript at end of semester*	

*For students on a semester schedule: February & July. For students on a trimester schedule: December, March, & July.

POTENTIAL STEPS (EXPLORE IF NEEDED/APPLICABLE)	COMPLETED?	DATE	PROGRESS NOTES
<input type="radio"/> Other:			

ADDITIONAL NOTES