



## **Youth Leadership & Strategy Coordinator**

### **LOCATION:**

New York City (Hybrid: In-Person & Remote)

### **ORGANIZATION:**

The Center for Fair Futures

### **REPORTS TO:**

Associate Vice President of Strategic Initiatives

### **COMPENSATION:**

\$80,000 + Benefits (based on NYC market and nonprofit standards)

### **ABOUT US**

The Center for Fair Futures is committed to transforming the way youth-serving professionals engage with young people who have been adversely impacted by systems. We do this through staff development, coaching, and community building to champion our Fair Futures model; an innovative, relationship-based coaching approach co-designed with young people. Our work is grounded in equity, healing, and youth leadership. Through the power of trusted relationships, we equip professionals with the tools, mindset, and support needed to help young people thrive, both within systems and beyond.

### **POSITION OVERVIEW**

At The Center for Fair Futures, we know that lasting change happens when young people become the architects of their own lives and lead the way. The Youth Leadership & Strategy Coordinator is central to this vision, guiding and coaching a team of Youth Ambassadors, with lived experience in the child welfare and/or juvenile justice systems. In this role, you'll provide mentorship, professional development, and opportunities for Ambassadors to drive improvements within their agencies and across New York City. We are seeking a passionate, highly skilled professional who believes in the power of youth voice, thrives in collaborative environments, and is ready to help shape a bold generation of leaders.

## **KEY RESPONSIBILITIES**

### **Youth Ambassador Supervision & Coaching**

- Provide individualized coaching, guidance, and professional development to Youth Ambassadors.
- Conduct regular 1:1 check-ins to set goals, track progress and provide feedback.
- Foster a safe, empowering, and inclusive environment that centers youth voice and lived experience.
- Collaborate with Ambassadors to co-create individual leadership development plans and track impact over time.

### **Strategic Planning & Systems Change**

- Support Ambassadors in identifying systemic challenges and co-creating solutions that influence agency practice and citywide policy.
- Ensure youth recommendations are translated into action by serving as a bridge between Ambassadors and organizational leadership.
- Serve as a liaison between youth and leadership, ensuring Ambassadors' insights and feedback inform programmatic and policy decisions.

### **Agency & Community Engagement**

- Support Ambassadors in engaging peers and staff within their agencies to co-develop service improvements.
- Guide Ambassadors in navigating relationships with adult stakeholders and advocating effectively.
- Coordinate with agency partners to ensure Youth Ambassadors are supported, informed, and integrated into their agency's continuous improvement efforts.

### **Advocacy & Public Engagement**

- Support youth participation in rallies, public forums, press events, and legislative meetings.
- Prepare and coach Ambassadors to confidently represent their experiences and ideas in public forums, media and legislative settings.

### **Program Administration & Communication**

- Recruit and onboard Ambassadors annually in collaboration with agency partners.
- Track attendance, participation, and progress across all program components.
- Maintain strong documentation and contribute to program evaluation and reporting.
- Collaborate with staff to highlight and share Ambassador accomplishments.

## KEY QUALIFICATIONS & EDUCATION REQUIREMENTS

- Bachelor's Degree.
- Lived experience in the child welfare and/or justice system.
- 3+ years of experience in youth development, community organizing, policy advocacy, or related fields.
- Demonstrated experience coaching or mentoring young people and supporting their professional and leadership development.
- Strong facilitation, communication, and interpersonal skills.
- Experience designing and guiding youth-led strategic planning, campaigns, or community engagement efforts.
- Deep commitment to racial and social justice, youth empowerment, and equity.
- Ability to work flexible hours, including some evenings and weekends.
- Comfort navigating bureaucratic systems and partnering with agency stakeholders.
- Knowledge of NYC Foster Care and Juvenile Justice systems is preferred.
- A professional coaching certification by an accredited organization is preferred.

## HOW TO APPLY

We appreciate your interest in joining our team. Please email your resume and a brief cover letter to: [admin@fairfuturesny.org](mailto:admin@fairfuturesny.org) by October 6, 2025. Please include your full name and the role you're applying for in the subject line. While we may not be able to respond individually to every application, we'll be in touch with candidates selected to move forward. Thank you for understanding!