

FAIR FUTURES PROGRAM MANUAL

SECTION 21

POST-SECONDARY EXPOSURE, PLANNING, & PERSISTENCE

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SECTION 21A, 21B, & 21C

A. OVERVIEW

An important goal of the Fair Futures program is to help young people explore and consider post-secondary settings, and if interested, connect to, persist in, and complete college or a vocational program. A post-secondary credential can help young people navigate onto a living wage career path that offers opportunities for growth and fulfillment. Many career paths that meet this standard require a college degree and/or other post-secondary credential(s), combined with career development experiences.

There are some specific careers where a high school degree may suffice; however, those opportunities are limited and often extremely competitive (e.g., becoming a firefighter, an MTA motorman, etc.). Even with these positions, having some sort of post-secondary degree/credential can ultimately help the young person advance, increase their earning power, and/or have more career mobility.

Coaches and Specialists should expose young people to various post-secondary options as early as possible, including college and accredited vocational programs, and help them start to plan and prepare. This exposure and planning should begin by or before 9th grade, ideally. College and career assessment tools can help youth to determine what post-secondary path may be best for them.

TIP! See [Career Exploration Tools](#) for more information.

B. POST-SECONDARY EXPLORATION AND EXPOSURE

Every year, Coaches should help **all young people with the “Conduct Post-Secondary Exploration/Exposure” Goal** (unless they are already enrolled in a post-secondary setting). You may ask - why all young people? In particular, why would Coaches help young people who don't want to go to college (or who may not even want to finish high school) with post-secondary exploration?

The role of a Coach is to help young people be **aware of and informed about all their options and all the opportunities available** to them. If the Coach explains all their options and the young person is not interested, Coaches can still close out that Goal in Care4 and get credit for simply “planting the seed”! That exploratory experience could be what motivates the young person to re-engage in high school and/or visualize a pathway for themselves. Or, perhaps they remember years later what their Coach told them and decide to enroll in a free vocational program.

It is also important to expose young people to various post-secondary opportunities, as they may not have close adults in their life who have a post-secondary degree/credential. Some young people may also have misperceptions that they will get into debt by attending college or vocational training and would rather have a job as they need money. While this can be true (depending on the college/program and the student's circumstances), NYC has many free vocational training programs, and some even have paid internships! **That means a young person can earn a paycheck while gaining skills and a credential in an area that could lead to higher future earning potential.** The role of a Coach is to make sure they know that so they can make an informed decision. If the young person still prefers a job, then the Coach will help them find one.

Similarly, most young people in MAAP and CTH (depending on their family income) can attend a CUNY school for little-to-no cost. Depending on their family's income situation, they may also get thousands of dollars in financial aid reimbursements. Young people in CTH are considered “active in foster care” and are eligible for the [ACS College Choice Program](#) (as long as they apply while in CTH or aftercare; refer to [Fair Futures Program Manual Section 21F](#) for more information about the [ACS College Choice Program](#)). This program would allow them to get \$60/day, free dorming or housing up to \$2,500 per month, and the equivalent of approximately \$25,000 per year, which is more than a full-time, minimum wage job after taxes! It is the role of a Coach to ensure the young person knows about this program, if eligible, and all their options.

IMPORTANT FACTORS TO KEEP IN MIND WHEN CONDUCTING POST-SECONDARY EXPLORATION:

Students with disabilities who are in an Alternate Assessment program and tracked toward a Skills and Achievement Commencement Credential (SACC) rather than a Local Diploma, Regents Diploma, or High School Equivalency will not be eligible to enroll in college, some trade schools, or the military.

The first step in long-range planning for these students should always be to verify that the alternate assessment designation is appropriate (i.e. that the student has a severe intellectual or developmental disability that will prevent them from graduating from high school). Sometimes students are erroneously categorized as Alternate Assessment (due to outdated evaluations or evaluations conducted after a profound trauma) when in fact they have the potential to complete a high school course of study. If there is any doubt at all that a student should be on alternate assessment, then updated psychoeducational evaluations, and, if necessary, independent evaluations, should be sought for these students.

For these students who are appropriately designated for Alternate Assessment, the Coach can still conduct Post-Secondary Exploration/Exposure by helping them explore vocational programs they are eligible for. They can also help with the Career Development Goal “[Apply to ACCES-VR](#)”.

Students attending online correspondence high schools such as Penn Foster, Keystone Credit Recovery, or K12 cannot receive credit for these programs from any school district in New York State.

This means that they will not receive a valid high school diploma, cannot be admitted to most colleges, and will not be able to access financial aid in college. It does not matter if the school claims to be nationally or regionally “accredited” – [New York State law bans the acceptance of these programs for credit toward a diploma](#).

It is vital that students considering enrollment in online correspondence high schools be counseled toward diploma-granting options such as the high school equivalency exam (GED/HSE) or options through NYC DOE, such as the newly launched online [School Without Walls](#).

AFTER HIGH SCHOOL GRADUATION

After graduation, some young people may need more time to develop their academic skills or take a “gap year” before enrolling in a post-secondary setting. Taking a gap year or gap semester between high school and college, as long as it is a productive one that allows that young person to develop skills/experiences in line with their longer-term goals, is a pathway that may work well for some young people.

Young people could engage in a Career Development Experience (e.g., a workforce program) to earn money, build their skills, and/or earn a credential. See [Fair Futures Program Manual Section 22](#) for pathways/options and refer to the [Career Development Directory](#).

Young people with a high school degree/equivalency who are not yet enrolled in any post-secondary setting should also Conduct Post-Secondary Exploration/Exposure. Even if they are not yet ready to enroll (and want to work, for example), post-secondary exposure/exploration is important for all the reasons above.

C. ROLE OF A COACH



The Coach's role in helping young people explore their post-secondary goals will depend on where they are. Coaches should also involve birth and/or foster parents in the post-secondary planning process to ensure the young person is being supported.

AT A HIGH LEVEL, THE ROLE OF THE COACH BASED ON A YOUNG PERSON'S SITUATION

For young people who are not enrolled in high school and not interested in school/college in general:

- **The role of a Coach is to meet them where they are *and* always help them understand their options and opportunities.** Even if they are not interested, the Coach should inform them of the various pathways available to them, what they can look like, and discuss the pros/cons.

For young people in high school or an HSE program who are interested in college:

- Coaches work with the student and their guidance counselor (or HSE/GED program staff) to ensure they are on-track for high school graduation and have a plan in place for college.
- If your program has one, the student should also meet with a College/Education Specialist to identify best-fit colleges, complete admissions, and financial aid applications, apply to support and opportunity programs, reapply each semester, and renew all forms of financial aid each year.

For young people in a high school/HSE program who are interested in a vocational/other post-secondary pathway:

- Coaches work with the student and their guidance counselor (or GED program staff) to ensure they are on-track for graduation and exploring post-secondary pathways.
- For youth who are not yet ready to enroll in a vocational program upon graduation, there are workforce bridge programs that help prepare youth to gain skills/credentials and take the next step toward their goals.
- The Coach will connect these students to the Career & Education Specialist to discuss best-fit programs and other options (See [Fair Futures Program Manual Section 21J](#), [Section 22](#), and [One Degree](#)).

For young people with a high school degree/equivalency but who are NOT interested in a post-secondary setting:

- The Coach will help them explore college or vocational pathways and connect them to the appropriate Specialist. If a young person is not yet prepared for the rigors of a post-secondary program, the Coach and Career & Education Specialist can assist the young person in identifying a work experience or a program that can help them earn money while gaining the skills they need to prepare for a post-secondary setting.

For young people already enrolled in college or vocational training:

- The Coach helps the young person persist by following up during critical junctures, connecting them to resources as needed, providing emotional support, and ensuring they meet with the Career & Education Specialist to renew their financial aid and funding each semester. See [Fair Futures Program Manual Section 21H](#).

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SECTION 21D - SECTION 21G

D. COLLEGE EXPOSURE & PREPARATION



TIP! See [Appendix G2 College Exposure, Planning, Enrollment and Persistence Flow Chart](#).

COLLEGE EXPOSURE/EXPLORATION

Coaches help expose students to post-secondary pathways starting in 9th grade (or as early as possible). Sometimes, young people cannot envision themselves attending or succeeding in college or a post-secondary setting, as they may not have performed well in school and/or they may not know many (or any) adults who graduated.

Early post-secondary exposure, combined with career exploration and career development activities, can help young people envision success and start to plan and prepare for their post-secondary journey.

Some of the potential steps in the “Conduct Post-Secondary Exploration/Exposure” Goal related to college include:

- ☐ Young person to meet with College and/or Specialist to learn more about college
- ☐ Attend peer group related to college
- ☐ Explore colleges online
- ☐ Attend a college fair
- ☐ Visit college(s)
- ☐ Discuss college experience with current/former student or credible messenger
- ☐ Engage foster parent/parent and/or significant adult figure(s); encourage them to provide support
- ☐ Discuss college options with other adults involved in the young person’s life

If youth is still in high school/HSE program, the Coach should meet with the high school guidance counselor, student, and parent to discuss options, progress towards graduation, and a plan for the remainder of high school.

(see [Appendix F6 High School Graduation Checklist](#))

PREPARATION/PLANNING FOR COLLEGE

If the young person is in a high school and wants to attend college, the goal “[Conduct College Preparation](#)” should be selected. It is the Coach’s role is to ensure that students have the supports they need to succeed in high school and are enrolled in the proper coursework in order to graduate and pursue their post-secondary goal.

In the 9th grade, the student should be meeting with their Coach, Guidance Counselor, and any Specialist. These meetings can take place separately, but all parties should be on the same page.

Key preparation/planning activities include:

- ☐ **Review the student’s current (or most recent) transcript** with them to determine what their college roadmap could look like, based on their performance and the high school that they are enrolled in. For students in the 9th grade, even if performance was not strong in previous years, it should be emphasized that colleges only look at grades from high school (not middle school) and they will have a wide range of great college options if they remain on-track with their studies.
- ☐ **Provide an overview of 2-year vs. 4-year college pathways**, and what each would entail in terms of their high school performance. See [Fair Futures Program Manual Section 22E](#) for additional guidance.
- ☐ **For those who are interested and eligible, consider connecting youth to [Bottom Line Access](#), an excellent college guidance program**, during which high school seniors receive one-on-one guidance from their Bottom Line advisor throughout the college application and decision process. Students have the support and the experienced guidance necessary to make a social, academic, and financial fit college decision. Eligible students can [apply here](#).

To be eligible for Bottom Line, students should:

- ☐ Live in NYC
- ☐ Graduating High School in June 2024
- ☐ Have an 80+ GPA
(Some flexibility for GPAs in the 75-80 range)
- ☐ [Be financially eligible](#)
- ☐ Not already be in a college access program
- ☐ Be the first person in their family or in the first-generation of their family to attend college
- ☐ Be willing to meet with an advisor monthly
(Virtually or in-person at the Bottom Line offices in Brooklyn)

- ❑ **Review cost of attendance and the financial resources available to students with experience in juvenile justice.**

Note: This is most relevant for young people considered “**active in foster care**” - this includes young people in foster care as well as CTH NSP young people (while they are in CTH residences and during the 6 months of aftercare). For these young people active in foster care, if they and their Coach/Specialist follow all of the application and financial aid steps appropriately, **the student will be able to attend college for free and likely be able to cover most or all of their living expenses** (food, housing, transportation, etc.) **without having to earn additional income** - as long as they maintain a 2.0+ GPA.

It is important to note that youth in Close to Home’s NSP or NSP aftercare programs are eligible for ACS’ College Choice program, as long as they apply while they are in NSP/aftercare. They will remain eligible even after leaving aftercare as long as they maintain a 2.0 GPA. The College Choice program provides them with free dorming or housing (up to \$2,500 per month!), \$60/day, and other supports. (Review [Appendix G13 Fair Futures Guide to the College Choice Program](#) and to [Fair Futures Program Manual Section 21F](#).)

Unfortunately, youth in MAAP, youth in CTH LSP, and youth who were in NSP but are no longer in aftercare are not eligible for the same funding resources. See [Appendix L1 Population Distinctions Across Juvenile Justice Programs](#) for more information on which communities are eligible for which resources. For more information on processes/resources available to youth who are not in foster care, please see [Appendix G26 College Financial Aid Tips for Youth NOT Active in Foster Care](#).

- ❑ For those who are eligible, inform young person about **The College Choice Program**

It is important to make sure that the young person is aware of the eligibility requirements for College Choice, which include being currently in foster care as of the time you enroll in the program, as well as attending an accredited not-for-profit college, applying for all financial aid, and maintaining a full-time courseload and good academic standing. (See [Appendix G13 Fair Futures Guide to the College Choice Program](#)).

- ❑ **If appropriate, discuss out-of-state and private college options, and their pros and cons.**

The most competitive private colleges (like Vassar and Harvard) have “100% of need met” financial aid policies that cover the full cost of attendance. Out-of-state public schools and private schools without 100% of need met financial aid are much more expensive and may require extensive funding to be viable.

TIP! For all post-secondary planning/preparation activities, broken by grade and semester, review [Appendix G4 College Planning and Preparation Timeline](#).

GOALS & STEPS

For students whose Goal is to “[Conduct College Preparation](#)”:

Required Steps include:

- ❑ Meet with high school counselor, Coach, and/or Career & Education Specialist to put a plan in place; ideally engage parent/foster parent
- ❑ Develop a college list (6 CUNY, 4+ SUNY, and others if eligible)

Potential Steps include:

- ❑ Enroll in A.P. classes
- ❑ Take PSATs
- ❑ Work with school to request needed accommodations on PSATs, SATs and A.P. exams
- ❑ Receive PSAT or SAT tutoring (or enroll in prep program)
- ❑ Take SATs
- ❑ Re-take SATs
- ❑ Re-take Regents exams to bring scores up to SUNY/CUNY’s college readiness standards (70+ in Common Core Algebra and 75+ in Common Core ELA at CUNY and most SUNYs).

TIP! Students with disabilities should refer to [Appendix G3 College Planning for Students with Disabilities](#).

E. COLLEGE APPLICATION & SELECTION

COLLEGE ADVISING



If your program has a Career & Education Specialist, they should assist the student in applying to colleges at the appropriate juncture, typically in the summer/early fall of that student's final year of high school. However, if students are applying to 4-year colleges, they should be preparing their materials in their Junior year. *For programs without an Education/Career Specialists, the Coach will assist the young person.*

Students should aim to have their college applications and the FAFSA completed by the end of October ideally, and by the end of November at the latest - they should not wait until the school's admissions deadline to apply. This will put them in the best position to be accepted into opportunity programs, receive school-based financial aid, and more.

However, if students are applying to selective 4-year colleges that will require essays and recommendations, it is especially important that they begin preparing these materials in the summer prior to their senior year, or earlier.

See [Appendix G4 College Planning and Preparation Timeline For High Schoolers](#).

FOUR KEY QUESTIONS THAT STUDENTS SHOULD THINK ABOUT AT THE BEGINNING OF THE COLLEGE ADMISSIONS PROCESS:

Question 1: Is the student qualified for and interested in attending a 4-year college directly out of high school, or is a 2-year CUNY college more appropriate?

Generally speaking, 4-year colleges should be the starting point for students who are academically eligible to attend, as students attending 4-year schools tend to experience better on-time graduation outcomes than students who start at 2-year schools. (It also often takes high performing students 2.5 to 3 years to earn an Associate's degree, and another 2+ years to transfer and finish a Bachelor's degree.) Students with GPAs in or above the 75-80 range can feasibly begin to look at 4-year schools, particularly if they also have SAT scores above 400 per section.

That said, many students enter their senior year without the academic credentials needed to obtain admission to a four-year college, or with developmental needs in reading, writing, or math. These students should be matched with a two-year college and great care should be taken to ensure that they are connected with a support program or enroll at Guttman Community College, as students in these programs are much more likely to graduate college in a timely fashion.

Question 2: What majors/fields of study is the student interested in?

This will help narrow down potential colleges.

Question 3: Where does the student want to live during college, and what is the student's housing situation right before entering college?

This may be informed by the student's housing/permanency status.

The major categories here are:

- Somewhere out of the city.
- Somewhere in the city but in a dorm (for instance, in one of the dorms partnered with College Choice).
- Somewhere in the city and not in a dorm (i.e. in a family or foster home).

Question 4: Are there other aspects of a potential school that are especially meaningful to the student?

These might include prestige, demographics/diversity of the student body, proximity to family, size of the school, and more. It's vital that everyone involved in the college coaching process listen carefully to what the student considers to be important in evaluating a school match.

For each potential school match, it is important to consider the graduation rate and cost of attendance of the school.

Graduation rates differ widely between schools; some graduate just 10 or 20% of their students, while others have graduation rates of 98 or 99%. Some of this has to do with the preparedness and affluence of the students who attend those schools, but the level of support available at the school is also an important factor in graduation rate.

Resources for assessing graduation rate and cost of attendance include:

[College Scorecard](#), a publicly available resource from USDOE that includes information about annual costs, timely graduation rates, long-term outcomes for students who enrolled as freshmen, and socio/economic and racial diversity at the school.

[College Results Online](#), which offers a deeper dive into graduation rates for specific student demographics, as well as information about collateral statistics such as first-year retention and transfer rates.

EXPLORING 4-YEAR COLLEGES

For students exploring 4-year colleges, the major categories are: SUNY schools, CUNY schools, and private schools.

FOR EVERY YOUNG PERSON IN CARE, THERE IS OFTEN A SCHOOL THAT THE STUDENT WILL BE ABLE TO GRADUATE FROM WITHOUT DEBT.

Guidelines for students applying to 4-year schools include:

Students are encouraged to submit, at a minimum, the full complement of free applications to CUNY and SUNY schools. See [Appendix G5 Applying to CUNY Tip Sheet](#) and [Appendix G6 Tips for Applying to SUNY for Youth in Foster Care](#).

Students interested in 4-year CUNYs are counseled to include no more than one 2-year CUNY, ranked at the bottom of the application (since they will be accepted there automatically).

- They can always direct admit to a different 2-year CUNY later in the process if they want; 2-year CUNYs other than Guttman accept 100% of first-time applicants on a rolling basis.

Students are encouraged to apply for **Opportunity Programs**, which provide additional financial assistance and a range of supports. See [Appendix G8 Opportunity Programs](#) (and [Appendix G9 CUNY Support and Opportunity Programs](#)).

Students should consider non-profit private schools as long as these schools have **100% of need met financial aid policies** and/or are willing to commit to covering the student's tuition/room and board gap. Out-of-state public schools should generally be avoided unless the student has a clear plan for establishing residency in that state or is receiving a substantial scholarship (since public schools charge much higher tuition for out-of-state students and generally do not offer much financial aid).

Schools that students in care can attend for free (and have 100% of need met financial aid policies) include all of the Ivies (e.g. Harvard, Yale, Princeton, Cornell, Columbia), Barnard College, Georgetown University, Vanderbilt University, Union College, and more. There are also organizations such as the Posse Foundation that offer full tuition scholarships at some schools.

Other private schools, like St. John's, Long Island University, and Mercy College, have high tuition costs and do not offer full financial aid to students currently and formerly in foster care. Students who wish to attend these private schools should be advised of CUNY/SUNY options which may, in many cases, be an equivalent or better fit and be far less costly to attend. Outside scholarships will usually not provide enough money to pay for private schools without 100% of need met financial aid policies.

Students should avoid applying to for-profit schools! In almost every case, these schools require students to take on student loan debt while also offering a lower-quality education and credential than the student could get at a college that they could attend without taking loans. **These schools are also not eligible for College Choice funding.**

Guidelines for students planning to attend 2-year/community colleges:

- Incoming 2-year college students should usually start at CUNY due to the support programs and proximity to agency resources. The student generally guides the decision regarding the specific CUNY school choice based on proximity to where they expect to live and choice of majors. See [Appendix G5 Applying to CUNY Tip Sheet](#).
- While there is some variation between the quality of CUNY community colleges, and it is worth reviewing graduation rates in the process of considering options, the differences are generally fairly small, with the exception of Guttman Community College, which has a 3-year graduation rate of 45%, much higher than the CUNY average.

KEY NOTES ON GUTTMAN COMMUNITY COLLEGE:

All students looking at 2-year colleges should consider **Guttman Community College**, which has a range of on-site supports and a higher graduation/persistence rate compared to other 2-year CUNY schools.

The Guttman Community College model is based on national best practices and incorporates experiential learning. While it is academically rigorous, it also can be a good fit for students with remedial needs. While every CUNY school now offers “co-requisite” courses rather than remedial classes, meaning that students with remedial needs can fulfill them while earning credits at the same time, Guttman has by far the most experience with these course offerings, as they adopted the co-requisite model years before their other CUNY counterparts. It also has an extended-year schedule (the semesters are “Fall 1, Fall 2, Spring 1, and Spring 2”) which allows students to take more coursework if needed.

THE GUTTMAN COMMUNITY COLLEGE APPLICATION PROCESS

Considerations when applying include:

Guttman accepts students on a first-come, first-serve basis and typically does not accept applications after the February 1st admissions deadline. Thus, the key to getting in is to apply via the CUNY portal as soon as it opens in the fall and to make sure to sign up for an informational session as soon as it is offered.

In January/February, the student should receive an email for an Orientation/Informational Session at Guttman.

If the student does not sign up for one, he/she cannot proceed with the application process. Guttman will not allow students who miss the Orientation/Informational Session to enroll. *There are no exceptions under any circumstances.*

***TIP!* The Coach should be aware of this deadline and remind the student to check their email.**

The Coach should also ensure that the student still has access to the original email address the student provided on the CUNY application.

After the Orientation/Informational Session, students will have to sign-up for an interview.

While the interview is technically not to screen for academic eligibility, it does not hurt to prep the student so that they can explain why Guttman is a good fit for them.

Reasons Guttman Community College may NOT be a good fit:

- There is a limited number of majors.
- Students are not encouraged to hold full-time (or even part-time) jobs during Year 1, which is very intensive academically. As most students in foster care should receive full financial packages (including College Choice stipends for eligible students), and are eligible for work/study, this typically should not be an issue, unless the young person has other life/financial responsibilities (e.g., parenting).
- Guttman Community College is a single-site school, class sizes are small, and the model is heavily focused on peer/group work. For some students, this provides a very supportive, collegial environment. Other young people may find this socially overwhelming (particularly if they are very introverted) or might just prefer a more conventional college campus setting.

COLLEGE SELECTION

Once the student receives letters of acceptance, the student should sit down with the Coach, Specialist, Guidance Counselor, and parent/caregiver (if applicable) to discuss selection. If a meeting with all of these individuals cannot happen in one setting, separate meetings can occur; Coaches should ensure, however, that the advice given is consistent.

Review [Appendix G12 Selecting a Best-Fit College](#), which outlines key factors to consider when selecting a college.

Key Factors for Selecting a Best-fit College:

LIFESTYLE CONSIDERATIONS:

- Housing options;
- Campus location;
- School size;
- Campus diversity & demographics;
- Food plans;
- Safety statistics.

ACADEMIC CONSIDERATIONS:

- Majors offered;
- Academic standing requirements;
- Support Programs;
- Retention & graduation rates;
- National college rankings.

FINANCIAL CONSIDERATIONS:

TIP! See [Appendix G19: College Budget Tools](#).

COLLEGE ENROLLMENT

Once the student selects the college, they need to officially send their acceptance (typically by May 1st for selective 4-year colleges) and accept all financial aid grants (while rejecting all loans unless they are absolutely necessary to meet the cost of attendance). Schools typically request that students submit a “commitment deposit” in order to secure their space in the incoming class; this fee can sometimes be waived by contacting the admissions office at the school and sharing context about the youth’s circumstances.

F. FUNDING COLLEGE & FINANCIAL AID

There are many financial resources available to college-bound students who have foster care experience (which applies to crossover youth who are both in foster care and juvenile justice systems). The key funding streams available to foster youth (some require maintaining a 2.0 or higher GPA) that students should apply for include:



Federal PELL Grant

New York State TAP grant

ETV (Education & Training Vouchers)

Opportunity Programs

(SEEK/CD, EOP, HEOP, CUNY ASAP)

Foster Youth College Success Initiative (FYCSI)

The nsoro Scholarship

ACS College Choice Program

(if currently in foster care or NSP)

The Coach should ensure that the student is meeting with the Career & Education Specialist to apply for all of the above forms of aid. Applying for all forms of aid and Career & Education Specialist meetings are **Required Steps** to ensure that no student “falls through the cracks” due to a lack of staff knowledge about these supports.

TAP AND PELL GRANTS

The PELL grant is a federal grant and TAP is for students living and attending school in New York State. Both applications should be filled out as soon as the student applies to colleges.

TAP and Pell usually consider family income when determining financial aid eligibility; for families who have no contribution, students will likely receive the full TAP and Pell awards. This will cover not only the cost of attending CUNY, but the student will also receive a refund that can help them cover living expenses. For MAAP students and young people who exited CTH aftercare, see [Appendix G25](#) (coming soon!) for guidance around TAP and PELL grants.

For students who are in foster care, aged out of foster care, or were adopted out of foster care after reaching age 13, these students are considered independent students. This means that they do not need to submit financial information for their parents or foster parents, even if they were adopted.

In practice, current and former youth in care almost always receive the full TAP and Pell awards. If a student is applying to a CUNY or SUNY school, these awards alone will fully cover their tuition and fees, and they will receive a \$2,000+ reimbursement per semester to use for dorming or other living expenses. See [Appendix G7: Completing the FAFSA & TAP Applications](#) for detailed information on how to apply and important tips.

ETV

The Chafee Education and Training Voucher (ETV) typically provides youth who are in foster care (including CTH NSP youth who are in placement or aftercare) or were adopted or discharged to kinship guardianship (KinGAP) from foster care after age 16, or were reunified with parents after age 14, or aged out of foster care, with up to \$5,000 per year, depending on financial need.

Students must receive their first payment by age 21 in order to be eligible. ETV funding can be used for accredited college or vocational/technical training programs. If students have outstanding balances on their college accounts, ETV will issue a check directly to the college; otherwise, students receive a monthly check in the mail, which helps them with income smoothing. ETV funding levels were temporarily increased to up to \$12,000 during the 2020-2021 and 2021-2022 academic years in a recent COVID relief package.

See [Appendix G10 Educational and Training Vouchers](#) for detailed information, how to apply, and key tips. Please note that MAAP youth and CTH youth who are not in aftercare are not eligible for ETV.

OPPORTUNITY PROGRAMS (SEEK/CD, EOP, HEOP, CUNY ASAP)

First-time freshmen who enroll in college in New York State have access to a group of programs called **“Opportunity Programs”**.

These programs include benefits such as:

1. Admissions to the college for students whose applications would normally be rejected
2. Additional funding (type and amount varies by school)
3. Connections to supportive adults
4. Academic tutoring and career support
5. A summer program to help students get oriented to the school

Opportunity programs are very similar across colleges, but they have different names like SEEK, CD, EOP, or HEOP depending on the type of college where the program is located (see the table below).

Type of College	Name of Opportunity Program
City University of New York (CUNY) 2-Year Colleges	CD (College Discovery)
City University of New York (CUNY) 4-Year Colleges	SEEK (Search for Education, Elevation and Knowledge)
State University of New York (SUNY) All Colleges	EOP (Educational Opportunity Program)
Private Colleges (i.e. Colgate, Columbia, Cornell)	HEOP (Higher Education Opportunity Program)

Note that CUNY has other outstanding program offerings outside of its Opportunity Programs, including [ASAP, ACE, and Start](#). *(Students cannot be in SEEK/CD and ASAP/ACE/Start at the same time - for more information about these programs and how to choose between them, see our guide to Support and Opportunity Programs at CUNY ([Appendix G9 CUNY Support and Opportunity Programs](#))).*

It is critical for students going to CUNY or SUNY schools to apply for the opportunity programs if they can, particularly if they are applying to competitive 4-year colleges; the opportunity programs at these schools can vastly increase the chances of being accepted, particularly when the school is an academic “reach”. Students interested in enrolling in an Opportunity program should check [Appendix G8 Opportunity Programs](#) for more information and make sure to apply well before the college’s regular admissions deadline: ideally, their application and any needed supporting documents should be submitted by the end of October of their senior year, as Opportunity Program spaces fill up quickly.

CUNY ASAP AND ACE

In addition to its Opportunity Programs, CUNY offers two key support programs to students attending its 2-year colleges and some of its 4-year colleges. They are called **ASAP** and **ACE** and are highly recommended to students in foster care.

ASAP is a program that focuses on helping students graduate from CUNY community colleges as soon as possible (in 3 years or less) through a combination of advisement, tutoring, early registration, block scheduling, free MetroCards, book vouchers, and other resources. Students in ASAP have a 3-year graduation rate of 53%, which is more than double that of their peers who are not in a support program - students not in ASAP graduate in three years 25% of the time.

While **ASAP is only available at 2-year colleges**, a similar program called **ACE is now available at CUNY four-year schools** including John Jay, Lehman College, and York College.

Students cannot participate in both ASAP/ACE and College Discovery/SEEK - they need to pick one of the two.

For more information on ASAP/ACE and on how to choose between the program offerings, see [Appendix G9 CUNY Support and Opportunity Programs](#).

BOTTOM LINE SUCCESS

Bottom Line Success is an excellent college persistence program for students who plan to attend one of the following Bottom Line “target colleges:”

CUNY: Baruch College, Brooklyn College, The City College of New York, Hunter College, John Jay College of Criminal Justice, Medgar Evers College, Lehman College, New York City College of Technology, Queens College, York College

SUNY: Albany, Buffalo State, New Paltz, Stony Brook

PRIVATE: Fordham University, St. Francis College, St. Joseph’s College

Bottom Line supports college students by offering personalized guidance and support for up to 6 years or until they graduate, with a focus in academics, employability, affordability, and life skills. This tailored guidance ensures that students are equipped with the skills and knowledge to overcome obstacles, persist, and graduate with a career plan in place. Eligible students can apply [here](#).

To be in Bottom Line, students should:

- live in NYC
- be nearing enrollment as a first time, full-time freshman college student
- [be financially eligible](#)
- be willing to meet with an advisor monthly, with at least one meeting per semester being in person on their campus

Students do not have to have foster care or juvenile justice experience to be eligible for Bottom Line Success persistence programs.

THE FOSTER YOUTH COLLEGE SUCCESS INITIATIVE (FYCSI)

FYCSI is a program specifically for students who have experienced foster care to provide them with additional financial assistance to help them succeed in college. Students are eligible if they were in foster care at/after age 13 and enrolled in a SUNY or CUNY college or university, or at a private college or university that has an HEOP program. Students need to fill out and email a [consent form](#) to FCY4College@ocfs.ny.gov and then visit their college’s financial aid office to receive FYCSI funds.

See [Appendix G20 Foster Youth College Success Initiative Information Sheet](#) for detailed information on the supports, application process, etc.

THE ACS COLLEGE CHOICE PROGRAM

The College Choice Program is an ACS funding program jointly administered with New York Foundling (a foster care agency) that connects youth in care in NYC with coaching and tutoring support as well as **extensive** funding.

Financial resources available through College Choice include: a \$60/day stipend, coverage of dorming costs (not including meal plans) up to \$30,000/year (or housing up to \$2,500 per month if a student does not want to dorm), and coverage of tuition expenses up to \$15,000/year.

All college students in ACS foster care are eligible for College Choice and should apply for this program.

Students must be attending an accredited not-for-profit, 2 year or 4 year degree granting institution full-time.

This includes CTH NSP youth who apply to college while they are in CTH residential or aftercare.

Students can remain in College Choice even after leaving aftercare, as long as they maintain a 2.0+ GPA.

THIS SHOULD HOPEFULLY BE VERY MOTIVATING FOR YOUNG PEOPLE IN CTH NSP!

They will earn more money by attending college than they would working a full-time minimum wage job, plus have free housing.

College Choice is designed to offer an unprecedented level of financial and practical flexibility to eligible students who are attending college. Participation in tutoring and coaching is not mandatory to receive funding, and students can choose where to dorm, including on-campus and off-campus options both inside and outside of NYC and New York State. Because of the amount of funding available, college options that were once very difficult for students in care to fund are now possible to graduate from debt free, including HBCUs like Howard University and Morehouse University, and Spelman College, so long as students continue meeting program requirements.

Program Requirements

While the financial rewards of this program are immense, they also come with **substantial documentation requirements** to which students, coaches, and specialists should pay careful attention throughout the year. In order to maintain College Choice funding, students must send in an application (due several weeks before the start of their semester), and then follow up with documentation including: a schedule, proof of enrollment, transcripts (for continuing students), bursar bills, lease agreements, and more. *Students who miss documentation or application deadlines may lose thousands of dollars of funding for that semester.*

In addition to meeting the documentation requirements, students must also:

- **maintain a 2.0 GPA** at their college of attendance (students who fall below this requirement must submit an academic plan developed in conjunction with their academic advisor to maintain funding)
- **maintain full-time enrollment in school** (though part-time enrollment will be accepted on a short-term basis if “approved” by the student’s college, for instance, as a disability accommodation).
- **apply for all available financial aid, each semester**, including TAP, Pell Grants, and FYCSI funding

Because College Choice is a “last dollar” funding program, students must apply for all available financial aid, each semester, including TAP, Pell Grants, and FYCSI funding, in order to receive College Choice.

Once students are enrolled in the program, they are able to continue receiving College Choice benefits even if they leave foster care in the meantime. How long a student can stay enrolled in College Choice is based on a number of semesters rather than the student’s age. Students pursuing an Associate Degree have 9 semesters of College Choice eligibility, while students in a Bachelor’s Degree program can remain in College Choice for up to 15 semesters.

Finally, when students leave college, they can elect to continue receiving the College Choice stipend for up to 6 months post-graduation as they pursue job or postgraduate degree opportunities.

See [Appendix G13 Fair Futures Guide to College Choice](#) for additional information on how to apply, supports received, and key tips. College Choice applications can be found by visiting the [Fostering College Success Initiative \(FCSI\) website](#).

IN ADDITION TO SCHOLARSHIPS, OTHER SOURCES OF POTENTIAL FUNDING FOR YOUTH APPLYING TO COLLEGE INCLUDE:

Loans:

Students are eligible for subsidized and unsubsidized loans. However, given the abundance of resources, loans are strongly discouraged.

Students should be advised that loans must be repaid, and because of interest, the amount of money to be repaid is going to be larger than the amount received. Also, federal student loan debt is one of the only kinds of debt that cannot be resolved by filing personal bankruptcy. Building strong relationships with students and giving advice about alternatives proactively rather than waiting until the student is faced with the choice about whether to accept loans is absolutely critical.

The NYS Excelsior grant:

The Excelsior Scholarship covers any remaining gap for the cost of attendance at CUNY and SUNY schools after TAP and Pell grants are applied.

The Excelsior Scholarship is very restrictive – for example, it requires students to stay on track to graduate from a bachelor's program in 4-years, which can be challenging for some. Students may also have to return Excelsior funds they've already received if they stop meeting the academic progress or residency requirements.

G. REMEDIAL / DEVELOPMENTAL / CO-REQUISITE COURSES

When students enroll at a CUNY or at a 2-year SUNY school, they may need to take a remedial or co-requisite course to bring their academic skills up to a “college ready” level.

At 2-year SUNY colleges, and at most community colleges across America, students whose grades or test scores are below the level that corresponds to the college's standard of college readiness in Math, Reading, or Writing must enroll in zero-credit remedial courses in the corresponding subject before taking credit-bearing college introductory courses.

CUNY colleges have a similar system for measuring college readiness, but have fully shifted to a co-requisite model for addressing developmental needs, meaning that students who once would have had to take remedials are instead given credit-bearing classes with extra instructional hours built in to address fundamental skills. As of April 2023, **no remedial courses are being offered anywhere in the CUNY system.**

Because remedial courses are very time-consuming, do not offer college credits, and generally are associated with poor academic outcomes, students are advised to avoid remedial courses wherever possible. One sure way to do this is for 2-year-college-bound students to attend CUNY rather than SUNY! If a student is determined to attend SUNY for community college, then they should familiarize themselves with SUNY's remediation requirements and the various methods by which they can test or place out of remedials (see below for more info).

Co-requisite courses are less punitive, but students who can place out of CUNY co-requisites and into a typical introductory course will save themselves a considerable amount of added time and effort in their first semester.

At SUNY 2-year colleges students will generally need to either score highly on the Regents exams or SAT/ACT, pass a placement test offered by the college, OR already have passed a college course in the subject in order to place out of remedial classes. Remedial policies and cutoff scores can vary somewhat based on the college and can typically be found on the college's website.

At all CUNY schools, students can place out of co-requisites by:

- Scoring above the cutoff score on the Regents exam (70+ on Common Core Algebra and 75+ on Common Core English).
- Earning a high ACT or SAT score
 - 480+ on the SAT ERBW section or 20+ ACT English score to place out of Reading/Writing
 - 500+ on SAT Math or 21+ ACT Math score to place out of Math
- Passing a college-level course in the subject
- Being considered “college ready” by CUNY's Proficiency Index, which weighs students' GPA and standardized test scores to evaluate their chances of passing a college-level course in English or Math. Little is known about how the Proficiency Index is calculated, and coaches working with students in care should not count on the Proficiency Index as a way of waiving remedial requirements.

Students with Regents scores below their target school's college readiness cutoff should be encouraged to retake the Regents exam as long as there is a reasonable chance that they will be able to earn a score high enough to place out of remedial or corequisite courses. Students in NYC schools can retake the Regents exam as many times as the test is offered.

To avoid taking co-requisite courses at CUNY, another option is to participate in either **CUNY Start and/or Math Start**, which do not require financial aid, but do not allow students to earn any credits. It's also worth noting that they carry very strict attendance requirements.

- **CUNY students with two or more developmental needs** can consider enrolling in a semester-long remedial support program, called CUNY Start, before starting credit-bearing classes at their college.
- **Students can resolve their math remedial need through a related program called Math Start** during the summer prior to their freshman year of college (or during the year). Math Start is an intensive 8 to 12-week program for students who need assistance building college-ready math skills.

See [Appendix G9: CUNY Support and Opportunity Programs](#) for more information on applying to CUNY Start and Math Start and some key considerations.

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SECTION 21H & 21I

H. PERSISTING IN COLLEGE

The Coach plays a critical role in helping young people persist in college, from enrollment through graduation. See [Appendix G16 College Persistence Checklist](#).

PREPARING FOR THE FIRST SEMESTER

Once a student is enrolled in college and applied to all forms of funding, the Goal becomes: "[Prepare for and Complete College Semester with 2.0+.](#)"

To complete this goal, the Coach should follow the **Required Steps** to ensure that the student:

- ☐ Ensure that the student has applied to College Choice and submitted all necessary documentation.
- ☐ Ensure student has food, transportation, and basic minimum living expenses before stipends/financial aid comes in
- ☐ Check in with young person before AND after first day of the semester to debrief on experience
- ☐ Ensure student has a plan to purchase books
- ☐ Check student's financial aid balance after the first week of school to ensure there is nothing owed and no holds; *follow up with Bursar/Financial Aid office if needed*
- ☐ Ensure student understands how to use college systems (e.g., Blackboard, CUNYFirst, etc.)
- ☐ Ensure student's address is correct in the college system
- ☐ Ensure student understands consequences of class attendance policies, which can be found in the syllabus
- ☐ Walk through all syllabi with student and put assignment due dates in calendar (*time management is a critical skill for success*)
- ☐ Check in with young person before "withdrawal" period is over
 - ☐ If they need to withdraw from any classes, see Advisor.
If failing a class is inevitable, it is usually better to receive a "W" than to get a failing grade, which can more significantly affect financial aid, scholarships, etc. **Whenever possible, students should wait until after 60% of the semester has passed before withdrawing in order to avoid having o return Pell Grants.**
See [Appendix G17 How to Properly Withdraw from College Classes](#)
- ☐ Check in with young person during mid-terms (*a highly stressful time*)
- ☐ Provide emotional support to student; check-in on them weekly
- ☐ Check in with young person during finals (*another stressful juncture*)

**All of these Required Steps are based on best practices and align with critical junctures where young people tend to become discouraged/overwhelmed and drop-out.*

Potential Steps to help students persist and/or improve their GPA include:

- ☐ Attend any orientation
- ☐ If student is enrolled in an Opportunity Program, ensure student attends any mandatory summer programs
- ☐ Assist student with accessing mental health supports and/or peer group supports to emotionally prepare for college
- ☐ Visit college to get familiar with campus
- ☐ Apply to ASAP program if in CUNY (and if not already enrolled in Opportunity Program)
- ☐ Create study plan
- ☐ Connect young person to tutoring (most colleges have a tutoring center and some agencies have college tutors)
- ☐ If a student wants to withdraw from classes or drop out completely: discuss pros/cons, financial implications, and meet with an advisor. See [Appendix G17 How to Properly Withdraw from College Classes](#)
- ☐ Check in with college counselor (or ACS Coach/Tutor) as needed
- ☐ Connect youth with campus Disability Services office
- ☐ Enroll in work-study
- ☐ Celebrate finishing with 2.0 or higher GPA

Any student who had an IEP or 504 Plan in high school should be referred to the campus Disability Office.

Students can receive additional time to take tests or other needed supports, which can make a big difference in academic performance. As students can feel self-conscious entering the office and discussing their disabilities, the Coach or Career & Education Specialist should offer to accompany the student.

At CUNY, in partnership with ACCES-VR, there is a program called **CUNY LEADS Plus** designed to serve students who need extra support, including with paid internships. LEADS Plus is located on five campuses: Bronx Community College, College of Staten Island, Guttman Community College, Kingsborough Community College, and Queensborough Community College.

See [Appendix G9_CUNY Support and Opportunity Programs](#) for more information.

AFTER EACH SEMESTER

if the student wants to continue in college the Goal becomes "[Re-enroll in another semester of college](#)".

Required Steps include:

- ☐ If eligible, ensure that the student re-applies for College Choice funding and submits all required documentation.
- ☐ Ensure student's grades are submitted to all scholarship providers upon completion of last semester (so that they continue to receive funding)
- ☐ Check student account to ensure there is no outstanding balance and no holds on the student account
- ☐ Apply to classes
- ☐ Submit class schedule to scholarship provider

ONCE RE-ENROLLED

The academic goal becomes:
"[Prepare for and Complete College Semester with 2.0+](#)" until the student graduates.

EACH SEMESTER

Coaches should select the Goal "[Reapply to all sources of financial aid](#)" and check with the Career & Education Specialist to ensure that all financial aid (FAFSA & NYS TAP), and scholarships are reapplied to.

See [Appendix G16 College Persistence Checklist](#)

I. RECAP: ROLE OF THE CAREER & EDUCATION SPECIALIST VS. COACH

To summarize, the Coach and Specialist both play an important role in helping young people plan/prepare for, apply/pay for, and persist in college. Please note that the full Fair Futures model, there might be a College Specialist, a Career Specialist, and other, more specialized specialists.

During this initial phase of expansion to the Juvenile Justice sector, there will be one Career & Education Specialist.





THE ROLE OF THE COACH IS TO:

- ☐ Provide exposure to college and post-secondary pathways, starting in 9th grade, and throughout high school;
- ☐ Meet with the student's guidance counselor to discuss post-secondary pathways, and ensure that students are enrolled in the correct coursework to graduate high school on time;
- ☐ Refer young people to the Career & Education Specialist in the 9th grade (if the student is engaged in school); for young people who come into foster care when they are older, they should be referred to the Specialist if the Coach thinks that college could be a potential pathway and/or once they express an interest in college;
- ☐ For those who are not on a college-bound track, refer youth to the Career & Education Specialist who can support the youth in exploring vocational and other post-secondary pathways/ programs and develop a career plan;
- ☐ Communicate with the student's parent(s) about their post-secondary plans;
- ☐ Visit potential colleges with the young person, and/or sign them up for college tours;
- ☐ Ensure the student takes the PSAT and SAT, if they are interested in applying to a 4-year college, and receives tutoring
- ☐ Ensure that the student work with the Career & Education Specialist to apply to colleges and all forms of financial aid, opportunity programs, and scholarships that are available;
- ☐ Assist with the college selection process, if needed;
- ☐ Ensure students are prepared for the first semester, including:
 - ☐ Support the student and Career & Education Specialist with submitting documents for College Choice
 - ☐ Having all books and supplies (including a laptop through New Yorkers for Children's Back to School Package program and, if dorming, dorm supplies)
 - ☐ Developing a plan and structure for organizing their documents and college coursework
 - ☐ Checking their email regularly for information from the school
 - ☐ Registering for classes
 - ☐ Attending orientation or any mandated summer programming
- ☐ Provide persistence coaching to help ensure students remain enrolled in good standing, are connected to the supports they need, and reapply to college and financial aid/funding each year. See [Fair Futures Program Manual Section 21H](#).
- ☐ Help dorming-away students waive their campus health insurance by transitioning their Medicaid to a provider recognized by the campus.



THE ROLE OF THE CAREER & EDUCATION SPECIALIST (AS IT RELATES TO COLLEGE) IS TO:

- ☐ Meet with young people interested in college to have an exploratory and informational session, after they are referred by their Coach, and discuss what that roadmap/timeline would look like for them at their particular high school;
- ☐ Monitor PSAT/SAT scores of those students who do take them, and meet with them to discuss/refine college options;
- ☐ Organize college tours;
- ☐ Help young people apply to colleges in line with their goals, and assist with essays/personal statements, where needed;
- ☐ Ensure that each student applies to any Opportunity Programs available to them;
- ☐ Review any college applications or financial aid forms filled out by the student's school/guidance counselor
- ☐ Sit down with students and help them apply to FAFSA, TAP, and all applicable scholarships. Review scholarship essays and help with obtaining letters of reference as needed;
- ☐ Ensure students are signed up for any entrance interviews/exams;
- ☐ Work with students to apply to and submit the paperwork needed for College Choice;
- ☐ Reach out to students each semester to ensure they have a course schedule that will move them toward on-time graduation and assist with enrollment, if needed;
- ☐ Help young people re-apply to all forms of financial aid and scholarships each year;
- ☐ Assist students with transferring colleges, if needed. See [Appendix G18 Transferring Colleges Guide](#).

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SECTION 21J & 21K

J. EXPLORING A “GAP YEAR” OR DELAYING COLLEGE ENROLLMENT

Some youth may not be prepared to attend college immediately after graduating high school, and/or may want to take time to build skills through academic remediation and/or a career development experience (e.g., work, an internship, a workforce/training program, a meaningful volunteer experience(s), etc.).

In other cases, a young person might graduate over the winter or at the end of the summer and may not want to rush into college weeks after their high school graduation. If the time is spent productively, taking a semester or a year between high school and college can provide young people with time to mature, build skills and confidence, and be better prepared for post-secondary success. Pathways and programs that help young people build their skills/credentials before enrolling in college or an accredited vocational program:

CUNY Start: a semester-long program for students with developmental needs in reading, writing, and/or math; it is free and does not use any of the student’s financial aid. Note that CUNY Start, as well as Math Start, below, have very stringent attendance policies that students must adhere to in order to remain in the program. (See [Appendix G9_CUNY Support and Opportunity Programs](#))

Math Start: an intensive 8 to 12-week program for students with developmental needs in Math that would normally require them to start in corequisite courses. Unlike CUNY Start, it can be taken over the summer before college, or at other “off-cycle” times that do not align with the start of CUNY’s Fall/Spring semester. This program could also be helpful for youth interested in vocational programs that require a higher math level, which is not uncommon. (See [Appendix G9_CUNY Support and Opportunity Programs](#)).

Workforce development bridge programs: some of which offer job readiness, sector-based training, remedial coursework, college coursework in a specific area (often leading to a certification), internships, and/or job placement support.

- **[The Young Adult Sectoral Employment Project \(YASEP\):](#)** a sector-based training program that allow youth to build skills, earn certificates/credentials (sometimes college credits), and have a paid internship. To be eligible for these programs, students sometimes need to pass a TABE exam at a certain grade level. Learn more: yasepnetwork.org

Youth workforce programs: For students who are not eligible for bridge programs, there are a variety of workforce development programs that have flexible and multiple pathways for young people, including job readiness, employment placement, certificate programs, college remedial and access programming, etc.

Example: [The DYCD’s Train & Earn and Learn & Earn](#) programs or CUNY’s “Working the Gap” program (see detail ahead of 2023’s program year [here](#)).

Refer to [Appendix H7 Progressive Career Development Programs for NYC Youth](#) for a diagram of some effective programs.

Once a program type is selected, go to the [Fair Futures Career Development Directory](#) to explore specific programs based on the young person’s interests, geographic preferences, etc.

K. EXPLORING VOCATIONAL & OTHER PATHWAYS

Some young people may be interested in another post-secondary pathway, such as the trades or another vocational, sector-based training program. The Coach should work with the young person and the Specialists to explore options. Using assessment tools can help youth to determine what post-secondary path is best for them.

For simplicity purposes, all vocational, workforce training, and direct-employment pathways fall under Fair Futures “Career Development” umbrella. [See Fair Futures Program Manual Section 22.](#)

Youth should be aware that **vocational programs can be just as challenging and time-consuming as college (as sometimes there is this misperception!)**. For example, many accredited vocational programs in the trades require advanced skills/credentials just to apply. Union jobs in particular take several years of on-the-job experience (and/or a long apprenticeship) before one can apply and these exams are extremely competitive in themselves.

Young people should never be discouraged from embarking on a pathway in the trades, but they should exhibit a strong interest in the industry, as the credentials and experiences they earn will be mostly limited to that broader industry.

PROGRAMS TO EXPLORE (BOTH DURING HIGH SCHOOL AND AFTER GRADUATION) IF YOUNG PEOPLE ARE INTERESTED IN VOCATIONAL PATHWAYS OR DIRECT EMPLOYMENT:

The School of Cooperative Technical Education (Coop Tech): a half-day vocational program that offers students hands-on training in a variety of trade areas. Coop Tech serves students who are 17 to 21 years of age; students are either in high school, an HSE program, or high school graduates. Coop Tech offers classes in all five boroughs and students are given the opportunity to take part in a Work Based Learning Program which provides job readiness skills, knowledge of basic safety and OSHA procedures, CPR, and real world of work exposure. Upon recommendation from program faculty, each student can be matched with one of Coop Tech's intern partnership sites.

See [Appendix H5 CoOp Tech Application](#) and visit www.co-optech.org for eligibility information.

There are a number of youth workforce training programs in NYC.

Some of these also offer on-site HSE/GED programs, internships, assistance with obtaining and maintaining jobs, and sector-based trainings that offer credentials and certifications. Search the [Fair Futures Career Development Directory](#) to explore specific programs based on sector, industry, eligibility requirements, certificates earned, etc.

Examples include:

- **The DYCD's Train & Earn, Learn & Earn, and Advance & Earn programs.**
See <https://www1.nyc.gov/site/dycd/services/jobs-internships.page> for a description of these programs and a list of providers by borough. These will also be included on the [Fair Futures Career Development Directory](#).
- **Youth Build:** Offers HSE programming and 9 months of training/certifications in the trades to young people ages 17-24. Learn more: www.youthbuild.org
- **Job Corps:** Offers HSE preparation and career technical skills training in 10 high-growth sectors. Some sites offer residential placement where students can reside on campus. Learn more: www.jobcorps.gov
- **Young Adult Sectoral Based Employment Programs (YASEP):** These are sector-specific bridge programs where non-profit providers partner with at least one employer and industry skills training entity. Programs often include several weeks of remediation and soft-skills training to prepare young people for the longer skill-based training (and often a hands-on, paid internship) that leads to a certificate(s), credential(s), and/or college credits. Upon completion, job placement and retention support are offered. See www.yasepnetwork.org.

There are other adult **vocational/sector-based training programs** (which youth over age 18 can participate in) that offer free, sector-based, employer-recognized trainings in the trades/construction, IT, culinary, hospitality, healthcare, transportation, and other fields. Search the [Fair Futures Career Development Directory](#) to explore specific programs based on sector, industry, eligibility requirements, certificates earned, etc.

- **NYC's Small Business Services** offers [training programs](#) for in-demand occupations across sectors at different locations throughout the city

College certificate programs offer young people with a high school degree/HSE/GED an opportunity to take courses and earn certificates and/or college credits in a specific area that can help them improve their employment credentials in that field. (It can also provide exposure to a college setting.) Most of the CUNY schools offer these certificate programs – see their websites to search by sector/program.

Union Jobs and Apprenticeships: Union-affiliated career pathways are a time-tested opportunity for youth with a strong interest in the trades or considering an alternative pathway to college. Union careers offer sustainable wages and viable career-tracks that offer skill development, leadership opportunities, and upward mobility. Many jobs in New York City's economy have union affiliation and apprenticeship training programs leading to entry-level and middle-skills jobs. There are approximately 100 apprenticeship programs in NYC, and over 90% are in the trades. Most apprenticeship programs are 1-6 years and can be competitive.

- **The NYS Department of Labor** has general information on union apprenticeships [here](#)
- **Currently available union apprenticeships** are listed here:
labor.ny.gov/pressreleases/apprenticeshiparchive.shtm
(Note: this is a statewide list broken down by district, so you have to scroll down to New York City)
- **Technology apprenticeships in NYC:** p2atrades.org
- **One pre-apprenticeship program in the trades in NYC is called Building Works.**
It's a 17-week program that offers free training and technical coursework to prepare candidates for an apprenticeship in the Carpenters Union. It requires a high school degree/HSE and participants have to test at a certain math and reading level.

Civil Service: There are also career opportunities in city government for young people with at least a high school degree/equivalent. Young people must pass a competitive civil service exam before they can be hired to become permanent employees. These exams assess a candidate's qualifications for a particular Civil Service job title. The exams can be very competitive, and many require college credits and/or experience in that area – they are often not entry-level jobs. ACS provides a test prep guide – see [Appendix H6 ACS Civil Service Test Prep Guide](#).

ACCES-VR: Students with IEPs and certain disabilities could enroll in ACCES-VR, which provides vocational rehabilitation services and should have opportunities to work in jobs integrated within their communities.

See [Appendix H4 ACCES-VR Information](#) to learn more.

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