

# ***FAIR FUTURES PROGRAM MANUAL***

## ***SECTION 6***

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## SECTION 6. WEEKLY, IN-HOME TUTORING

### A. OVERVIEW



An important component of the Fair Futures model is one-on-one, weekly, in-home tutoring from 6<sup>th</sup> – 12<sup>th</sup> grade for those students in need. **If resources are limited, critical junctures for tutoring are grades 7-10.** Tutors should use a trauma-informed, strength based, youth development lens and track student progress.

Agencies can choose to implement their own in-house tutoring program or contract with a quality provider.

**Two quality NYC tutor providers that meet the above criteria include:**

**The New York Foundling's (NYF) Road to Success Program.**

To contract with the NYF, please contact Joni Rivera at [Joni.Rivera@nyfoundling.org](mailto:Joni.Rivera@nyfoundling.org).

NYF also offers training and technical assistance for agencies interested in developing their own program.

**Tier NYC.**

To contract with Tier NYC, please reach out to [info@tiernyc.com](mailto:info@tiernyc.com).

### B. ROLE OF THE TUTOR VS. OTHER AGENCY STAFF

Regardless of whether the Tutor is in-house staff or contracted, Tutors are responsible for:

- Building a collaborative relationship with the student;
- Helping them to improve their academic skills and grades;
- Reporting progress and any needs or concerns to the Middle School Education Specialist (for students in grades 6 to 8) and Coaches (for students in grades 9 to 12).

It is the Middle School Education Specialist's role, for students in 6<sup>th</sup>-8<sup>th</sup> grade, and the Coach's role, for students in 9<sup>th</sup>-12<sup>th</sup> grade, to make records requests to schools, check in with guidance counselors, and perform interventions (e.g. suspension advocacy, requesting evaluations, etc.) on behalf of students.

Should a need arise that the Tutor flags, The Specialist or Coach can then provide necessary advocacy with the school and/or connect the student to services.

In addition to regular progress reporting, Tutor should inform the Middle School Education Specialist (for students in 6<sup>th</sup>-8<sup>th</sup> grade) or the Coach (for students in 9<sup>th</sup>-12<sup>th</sup> grade) immediately if:

- The student displays signs of depression, suicidal thoughts, severe anxiety or other mental health problems.
- The Tutor is aware of concerning behaviors or activities a student is participating in (e.g. drug use, involvement in gangs, unhealthy relationships, etc.). Tutors should inform their Supervisor about troubling behavior as well.
- The Tutor learns of a potential medical issue that may be affecting a student (including needing glasses). This should be reported to the Specialist and Case Planner.